



Woodland Park's Wine & Jazz Festival

Vendor Information

You are invited to submit an application to participate in the Third Annual Vino & Notes - Woodland Park Wine, Food & Jazz Festival to be held on Saturday, August 7, 2010, from 12:00 NOON to 6:00PM in "Old Towne" Woodland Park, CO. Set-up will be on Saturday, August 7, 2010, between 8:00AM and 11:00 AM.

The Wine, Food & Jazz Festival will benefit Charitable Treasures Workshop. Charitable Treasures Workshop provides a challenging and supportive vocational apprenticeship opportunity for young adults with special needs in our community. The Workshop is a 501(c) (3) non profit organization.

For more information about this event, please visit our website at www.vinoandnotes.com.

Vendor Opportunities:

- >Colorado Wineries
- >Food for purchase by our guests for consumption at the event
- >Packaged food products – especially from Colorado, with little or no preparation done onsite
- >Artisans
- >Products that fit with a wine-themed event

To apply:

- > Please submit "Vino & Notes" Vendor Registration form, a photocopy of your Colorado Sales Tax License, photos (see below) and vendor fee of \$50 per 10' x 10' booth space inside the secured wine tasting area. No outside vendor spaces will be available this year..
- > Fee for electricity will be \$35.
- > If this is your first year to participate, please submit at least 2 photos or slides of your artwork or products, and a photo of your booth. These will not be returned. Photos may be used in promotional materials for the event. If you participated in last years event there is no need to send these photos unless your product has changed
- > Food vendors need not send photos of food. We will only need a description of the foods/beverages you will serve and a photo of the preparation facility.
- > Food vendors and wineries must also complete and submit with Vendor Registration form, proof of insurance and the "Teller County Mobile Unit/Temporary Event Packet" found at:
http://www.co.teller.co.us/CDSD/EnvironmentalHealth/Food%20Safety/Temp%20Event%20Packet_admin_public.pdf
- > All applications will be juried by the "Vino & Notes" planning committee. Vendor selections are based on appropriateness for a wine event, originality, quality, attractive booth presentation and space availability.
- > You will be issued one parking pass per vendor.

Confirmation of Acceptance will be mailed within 30 days of receipt of your registration form. Your business will be listed on the Vendors Section of our website once your payment has cleared. Vendors accepted will receive information on set-up approximately three weeks prior to the event. All acceptance decisions are final (checks will be returned for those not accepted). **If you are selected and do not attend, no refund of your booth fee will be given.**

If you have any questions, please contact Charitable Treasures at 719-686-7775 or info@charitabletreasuresworkshop.org . We look forward to your participation.